



ALEXIUM INTERNATIONAL GROUP LIMITED  
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## SHAREHOLDER COMMUNICATION AND PARTICIPATION POLICY

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### 1 Introduction

1.1 Alexium International Group Limited (Company) believes in maintaining full and open communication with its shareholders and observing the highest standards in corporate governance and shareholder communications. This Policy sets out the Company's policy for communication with its shareholders. This Policy also outlines the processes which the Company has in place to facilitate and encourage participation at shareholder meetings.

### 2 Aim of Policy

2.1 The aim of this Policy is to nurture the loyalty and confidence of the Company's shareholders through frequent, full and forthright communication, both directly to shareholders and indirectly through analysts and the media. The Company aims to be a model corporation in its approach to shareholder communications and relations. The Company seeks to ensure that each investor interaction with the Company meets the highest levels of professionalism and quality.

### 3 Regular communications between the Company and shareholders

3.1 The Company is committed (subject to commercial and confidentiality constraints) to maintaining direct, open, timely and effective two-way communications with all shareholders.

3.2 One of the Company's key communication tools is its website the Company endeavours to keep relevant and up-to-date.

3.3 The website also contains a facility for shareholders to direct inquiries to the Company, and to elect to receive communications from the Company via email (or to elect to discontinue receiving email communications from the Company).

3.4 The Corporate Governance section of the website includes details of the following:

- the Company's constitution;
- the Company's Board and Board Committee charters;
- the Company's core corporate governance policies.

3.5 Measures for communicating the following important aspects of the Company's affairs include:

- Notice of meeting: The Company places the full text of all notices of meetings and explanatory material on its website. The Company encourages shareholders to provide email addresses so that notices of meeting and explanatory material can be sent to shareholders via email.

- Annual General Meeting (AGM): The Company encourages full participation of shareholders at its AGM each year. Shareholders are encouraged to lodge proxies electronically, subject to the adoption of satisfactory authentication procedures. The Company's external auditor will attend the AGM and be available to answer shareholder questions about the conduct of the audit and the preparation and content of the auditor's report. The external auditor will also be allowed a reasonable opportunity to answer written questions submitted by shareholders to the auditor as permitted under the Corporations Act 2001 (Cth).
- Annual Report: The Company's Annual Report is available on its website and contains important information about the Company's activities and results for the previous financial year. Shareholders can elect to receive the Company's Annual Report or concise report as an electronic copy or in hard copy through the mail.
- Announcements lodged with the Australian Securities Exchange (ASX): All ASX announcements made to the market, including annual and half year financial results, are posted on the Company's website as soon as they have been released by ASX.
- Media Releases: Copies of all media releases made by the Company are posted on the Company's website.
- Presentations: Copies of all investor presentations made to analysts and media briefings are posted on the Company's website, and where appropriate, the Company uses webcasting or teleconferencing of these presentations and briefings.
- Other information: The Company provides a telephone helpline facility and an online email inquiry service to assist shareholders with any queries. Information is also communicated to shareholders via periodic mail outs, or by email to shareholders who have provided their email address.

3.7 To the extent practicable, all communications to shareholders will be formatted to be easily readable on a computer screen and other electronic devices commonly used for that purpose and include a printer-friendly option for shareholders who wish to retain a hard copy of the communication.

#### 4 Participation in general meetings

4.1 The Company aims to give the maximum number of shareholders the opportunity to participate in general meetings.

4.2 Shareholders who are not able to attend the meeting and exercise their right to ask questions about, or make comments on, the management of the Company, are to be given an opportunity to provide questions or comments before the meeting. Where appropriate, these questions should be answered at the meeting, either by being read out and then responded to at the meeting or by providing a transcript of the question and written answer at the meeting.

#### 5 External auditors

5.1 The Company will ensure that the external auditor attends the AGM and will be available to answer shareholder questions about the conduct of the audit and the preparation and content of the auditor's report.

#### 6 Special shareholder communications

6.1 From time to time the Company will communicate other information to shareholders. Such communications will be on a needs be basis and may be disseminated by:

- If the shareholder has provided the Company's share register with their email address, by email;

- direct written communication to shareholders; or
- by way of a Company announcement to the ASX which would also be published on the Company's website.